

**Pride Law Fund
2008 Summer Fellowship Program Application**

Since 1984, Pride Law Fund has funded internship opportunities for those seeking experience in the areas of sexual orientation discrimination, individual rights litigation, direct legal services for people with HIV/AIDS, and other legal concerns of the lesbian, gay, bisexual and transgender community. The following describes Pride Law Fund's Fellowship Program — including the Roberta Achtenberg, Steven Block, Mary Morgan and Steven Richter Fellowships — and sets forth the instructions for completing a fellowship application.

ABOUT THE FELLOWSHIPS

1. Applicants may apply for one or more of the four fellowships. The Roberta Achtenberg, Steven Block and Mary Morgan Fellowship Programs are open to law students working under the supervision of an attorney at a 501(c)(3) tax exempt nonprofit organization (or fiscally-sponsored project thereof) or government agency. The Steven Richter Fellowship is not limited to law students or to legal projects.

a. The Roberta Achtenberg Public Service Fellowship supports work of concern to the lesbian, gay, bisexual and transgender community in the public sector on public policy or of a public service nature.

b. The Steven Block Fellowship supports work in the area of lesbian, gay, bisexual and transgender civil rights and education.

c. The Mary Morgan Women's Fellowship supports legal work on issues of concern to lesbians and bisexual women in particular.

d. The Steven Richter Fellowship supports projects providing legal services to individuals with HIV or AIDS.

A project must further the purposes of any of the four Fellowships described above.

2. The sponsoring organization must be an existing 501(c)(3) tax exempt non-profit organization or government agency with staff attorneys (or, in the case of the Richter Fellowship only, non-attorney staff) qualified and able to supervise the project. Sponsoring organizations and attorneys/staff are responsible for overseeing the project and ensuring that the project is carried out substantially as described in the application. Fellows and sponsors must advise Pride Law Fund of any substantial changes in the project scope and schedule. In the event of any such changes, Pride Law Fund may request return of a portion of the award.

3. While some sponsoring organizations may sponsor specific summer projects proposed by the applicant or developed by the organization, other sponsoring organizations may prefer their summer interns to provide general legal services consistent with the mission of the organization. Pride Law Fund will consider applications for both types of fellowships. Applications for specific projects may be given preference.

4. Preference for all fellowships is given to those who have shown a commitment to the lesbian, gay, bisexual and transgender community (*i.e.*, through leadership positions, volunteer activities, etc.), and to those with a demonstrated financial need.

5. The number and amount of Fellowships given each year is discretionary and are subject to availability of funds. The amount awarded may be up to \$5,000.
6. The Fellowships can be used to supplement other summer fellowships or income as long as total funding does not exceed \$5,000.
7. Applications for the Summer 2008 Fellowships must be postmarked or emailed by no later than **April 1, 2008**.
8. Recipients will be notified of their selection by **April 28, 2008**.
9. Applicants for the Roberta Achtenberg, Steven Block and Mary Morgan Fellowships must be enrolled in law school within the United States.
10. Preference is given to projects which are no shorter than 10 weeks; eligibility is limited to projects which are no shorter than 8 weeks. For the purposes of this application, work during the “summer” refers to work between May 1 and August 31, unless otherwise agreed to by Pride Law Fund.

FELLOWSHIP APPLICATION FORMAT

The application should include the information provided below, and should be submitted under a separate cover page. **Please review carefully and follow all instructions below.**

1. **Cover Page:** This separate page should contain your name, address, telephone number, e-mail address, project title, sponsoring organization, name of the fellowship program(s) to which you are applying, and the amount of money you are seeking for your project.

2. **Application:** The application (excluding attachments) *may not exceed ten double-spaced pages* and should contain the following information:

a. Project Title

b. Sponsor and Contact:

(1). Include name, mailing address, email address and phone number of the attorney(s) (or, in the case of the Richter Fellowship only, nonattorney staff) who will be supervising your project.

(2). Provide a description of the general area of law and/or the type of services that your organization offers, as well as a contact name and phone number.

c. Project Issue and Expected Impact (**Please consider this section carefully. “Boiler plate” submissions copied from previous years are strongly discouraged.**)

(1). Describe the problem or issue which your project will address, including its target group and geographical focus.

(2). Specify whether or not your proposal contemplates beginning a new project, distinct from ongoing work being done by the sponsoring attorney/organization.

(3). Discuss the impact your project is expected to have in this area, and the reason(s) you or your sponsoring attorney/organization have chosen this type of project as an approach to the problem.

d. Overall Project Objectives: This portion of the application should outline your specific objectives. Describe the various tasks your project will require, and the end product(s) or result(s) you expect to achieve. Please describe how your project fits in with the organization’s focus or mission.

e. Schedule: Indicate the approximate start and end dates for the project, and specify the number of full weeks of work you intend to complete.

f. Proposed Budget: This portion of the application should outline a proposed budget for the duration of the project, including budgeted income (and setting forth living expenses, such as rent and food, etc.), and all other sources of funding/income. The proposed budget should only include anticipated expenses for the summer, and should not include such things as tuition, credit card bills, books, etc.

g. Other Funding: Pride Law Fund requires that each applicant provide updated information regarding other project funding sources and other sources of summer income, whether or not related to the project (including work at a law firm for part of the summer). Pride Law Fund will only award fellowship amounts up to \$5,000 in total

funding for the project (not counting income unrelated to the project). However, we will take into account the applicant's total anticipated income from sources unrelated to the project in determining the amount of the award.

(1). If you are applying for other funding, please list other grants applied for and their status (e.g., granted or pending). Please indicate when you expect to receive notice of award of grant and a telephone number and/or address for the organization you have applied to for the grant.

(2). If you will be paid by an organization, please indicate salary or stipend.

(3). If you will be receiving work study or other sources of summer income, please indicate the approximate amount expected.

(4). Please indicate if you will be receiving no other income or funding for your project.

(5). If you receive any additional funding for your project or other sources of summer income after your application is submitted, it is your obligation to inform Pride Law Fund promptly about this updated information. Prior to the fellowship selection process, a Pride Law Fund representative will also contact you to confirm whether you have received additional funding. If you receive additional project related funding which makes your total project funding, including the Pride Law Fund fellowship, exceed \$5,000, any Pride Law Fund fellowship will be decreased proportionately to keep your total funding within our \$5,000 cap. In the alternative, if you already have been awarded the funds for your Pride Law Fund fellowship, but it is determined that your total funding from all project-related sources exceeds \$5,000, you will be asked to refund a portion of the Pride Law Fund award in order to keep your total funding within our \$5,000 cap.

h. Please indicate if you are applying for the Roberta Achtenberg Public Service Fellowship, the Steven Block Fellowship, the Mary Morgan Women's Fellowship, the Steven Richter Fellowship, or any combination thereof.

3. **Attachments**: Please attach the following to your proposal:

a. One copy of your resume;

b. A letter of support from an attorney (or, in the case of the Richter Fellowship only, non-attorney staff) of that organization with whom you developed the project and who is willing to provide advice and guidance over the course of the summer. (**Preference will be given to those organizations/attorneys expressing a specific interest in assisting you with your particular project.**)

c. Certification: Please date and sign the certification attached to this application form.

FELLOWSHIP RESPONSIBILITIES

If you are awarded a Pride Law Fund fellowship, you will be asked to fulfill the following duties:

1. Inform Pride Law Fund of any additional funding/income you receive for your project.
2. Maintain contact with your Pride Law Fund Board Representative (to be assigned upon awarding of the fellowship) during your project; keep your representative informed of your progress and any other issues as they arise.
3. Provide Pride Law Fund with copies of any publications, written materials or other deliverables produced during your project, including but not limited to any deliverables specified in your project application.
4. State that the project was supported by a summer fellowship from the Pride Law Fund in any publications or other written materials that you produce during your project.
5. At the conclusion of the summer, draft a short summary describing your fellowship project which may be used in Pride Law Fund mailings and/or press releases. (This is critical for future fund-raising efforts.)
6. Support Pride Law Fund's outreach activities within your geographic area, such as at next year's Bay Area Lawyers for Individual Freedom (BALIF) dinner and/or at other appropriate venues (e.g., Lavender Law Conference).
7. Attend Pride Law Fund and/or BALIF events (to the extent possible, given any scheduling and travel restrictions) where you are invited to be recognized as a Pride Law Fund fellowship recipient, such as at Pride Law Fund's Summer Fellows Reception, or at the BALIF Law Student Reception in September.

Please send your completed application to:
Pride Law Fund Fellowship
P.O. Box 2602
San Francisco, California 94126-2602

OR email your application to application@PrideLawFund.org

Applications must be postmarked or emailed by no later than April 1, 2008.

For further information, contact David A. Lowe at (415) 434-9800 or dal@reztlaw.com, or write to the above address.

CERTIFICATION

This certifies that I have completed the enclosed application to the best of my knowledge, information, and belief. This also confirms that, as necessary, I will provide updated information to the Pride Law Fund Fellowship Committee during the pendency of my application, and that I will make reasonable efforts to satisfy the “Fellowship Responsibilities” as set forth in the Application.

Dated:

Signature

Name Printed